

THE BRITISH SOCIETY FOR HAEMATOLOGY

REGULATIONS

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These Regulations of The British Society for Haematology (“the Society”) are made by the Committee of Management of the Society on 9 April 2003 pursuant to the power granted to it by Article 60 of the Society’s Articles of Association and may be added to, repealed or varied by the Committee of Management.

The definitions and interpretations which apply to the Memorandum and Articles of Association of the Society shall apply equally to these Regulations.

MEMBERSHIP REGULATIONS

1 ORDINARY MEMBERS

1.1 Qualifications

A candidate should show evidence of an active interest in Haematology and be a medical practitioner, clinical scientist, biomedical scientist, specialist nurse or any other allied professional.

1.2 Nomination

A candidate must be nominated by at least two Ordinary Members of the Society who have personal knowledge of the candidate.

1.3 Evidence

A candidate must complete and submit an application to the Secretary at the Society’s official address in such form prescribed by the Committee.

1.4 Benefits

Upon payment of the ordinary membership subscription fee of the Society an Ordinary Member shall be entitled to receive:

- All Society mailings
- The British Journal of Haematology
- Full access to Bloodmed.com
- Full voting rights
- Reduced registration fees for Annual Scientific Meeting
- Any other benefits so decided by the Committee

2 ASSOCIATE MEMBERS

2.1 Qualifications

A candidate should show evidence of an active interest in Haematology and be a medical practitioner, clinical scientist, biomedical scientist, specialist nurse or any other allied professional.

2.2 Nomination

A candidate must be nominated by at least two Ordinary Members of the Society who have personal knowledge of the candidate.

2.3 Evidence

A candidate must complete and submit an application to the Secretary at the Society's official address in such form prescribed by the Committee.

2.4 Benefits

Upon payment of the associate membership subscription fee of the Society an Associate Member shall be entitled to receive:

- All Society mailings
- Access to Bloodmed.com but not to the British Journal of Haematology online
- Reduced registration fees for Annual Scientific Meeting
- Any other benefits so decided by the Committee

3 HONORARY MEMBERS

3.1 Qualifications

A candidate is a person of distinction in the field of Haematology.

3.2 Nomination

A candidate must be nominated by the Committee.

3.3 Benefits

An Honorary Member shall be entitled to receive:

- All Society mailings
- Access to Bloodmed.com but not to the British Journal of Haematology online
- Reduced registration fees for Annual Scientific Meeting
- Any other benefits so decided by the Committee

4 TEMPORARY MEMBERS

4.1 Qualifications

An applicant for Ordinary or Associate Membership who has satisfied the conditions in either of Regulations 1.1, 1.2 and 1.3 or Regulations 2.1, 2.2 and 2.3.

4.2 Admission

Such an applicant shall be admitted as a Temporary Member if so resolved by the Committee before the Annual General Meeting following his nomination. The

Committee shall have absolute discretion whether or not to admit as a Temporary Member.

4.3 **Benefits**

Upon payment of the application fee and membership fee/subscription for Ordinary or Associate Membership, a Temporary Member shall be entitled to receive the benefits outlined under Regulations 1.4 (except full voting rights) and 2.4 respectively

5 SENIOR MEMBERS

5.1 **Qualifications**

An Ordinary Member on permanent retirement from remunerative practice in Haematology may apply for Senior Membership by writing to the Secretary. The Secretary may ask for such evidence of retirement as he may require.

5.2 **Admission**

A person shall be admitted as a Senior Member on 1st January subject to payment of his Senior Membership subscription fee.

5.3 **Benefits**

Upon payment of the Senior Membership subscription fee of the Society, a Senior Member shall be entitled to receive:

- All Society mailings
- Access to Bloodmed.com but not to the British Journal of Haematology online
- Full voting rights
- Reduced registration fees for Annual Scientific Meeting
- Any other benefits so decided by the Committee

6 ELECTION OF ORDINARY, ASSOCIATE AND HONORARY MEMBERS

6.1 The Committee shall consider the list of names proposed for Ordinary and Associate Membership and shall approve for submission to the next Annual General Meeting those thought most suitable.

6.2 The Committee shall nominate any candidates for election as an Honorary Member.

6.3 The list of nominees for Ordinary, Associate and Honorary Membership and a copy of Regulation 6.3 shall be circulated to Ordinary and Senior Members of the Society by the Secretary with the Notice of the Annual General Meeting. Election shall be by ballot of the Ordinary and Senior Members of the Society at the Annual General Meeting, but any Ordinary or Senior Member unable to attend that meeting may vote by the procedure set out in Regulation 8.2. To vote in favour of a candidate, the voting Member must mark the candidate's name with a cross and to vote against the candidate he must delete that candidate's name. Members of the Society who do not wish to record a vote either for or against the candidate must leave the name untouched. A total of votes against amounting to more than 10% of the votes cast for a nominee shall exclude that nominee from membership of the Society.

6.4 When a person has been elected a Member of the Society, the Secretary shall inform him of his election and send him a copy of the Memorandum and Articles of

Association of the Society and any other literature regarding membership of the Society from time to time considered appropriate by the Committee.

- 6.5 Any sum of money paid by a nominee who is not elected to membership shall on request be refunded.

7 MEMBERSHIP FEES

- 7.1 Each Member (other than an Honorary Member) shall pay an application fee on lodgement of his application form for membership and thereafter an annual subscription, each of which shall be determined from time to time by the Committee. An Associate Member shall pay a transfer fee (to be determined by the Committee) on lodgement of his application form for Ordinary Membership.
- 7.2 The annual subscription shall be payable in advance by Direct Debit and shall become due on the 1st January in each year and shall relate to the following calendar year. The Committee shall have discretion to waive the demand for a Direct Debiting Mandate in special circumstances in which event the Member concerned shall pay an administration fee fixed by the Committee from time to time to cover the additional costs involved.
- 7.3 A Member who is in arrears for two years or more with any fee or subscription due from him and who has been notified in writing by the Committee shall cease to be a Member of the Society.
- 7.4 Where a person has ceased to be a Member by virtue of Regulation 7.3 the Committee may in special circumstances permit such a person to be restored to membership on such terms (including payment of a restoration fee) as the Committee may in its absolute discretion decide. For the avoidance of doubt, the discretion of the Committee as to what constitutes "special circumstances" shall be absolute.
- 7.5 A Member, who is 6 months or more in arrears with any fee or subscription due, shall have all his privileges of membership suspended (including his voting rights as a Member) until the arrears are paid in full.

8 VOTING PROCEDURES AT GENERAL MEETINGS

- 8.1 Each Ordinary Member and Senior Member of the Society shall be entitled to vote upon all questions submitted to any General Meeting of the Society at which he is present.
- 8.2 Any Ordinary Member or Senior Member of the Society unable to attend a General Meeting at which a secret ballot is to take place may vote by sending a ballot paper, enclosed in a sealed envelope bearing his name, to the Secretary so that it shall reach the Secretary at least 7 days before the day of the General Meeting. The ballot paper shall be in the form prescribed by the Committee. The votes cast in such ballot papers shall be counted before the General Meeting and (unless the Member who cast such vote(s) attends that General Meeting) shall be added to the votes cast at the General Meeting.

9 ELECTION OF OFFICERS AND THE COMMITTEE

- 9.1 A candidate for election as an Officer or an Ordinary Member of the Committee must:

- 9.1.1 have been an Ordinary Member of the Society for at least 2 years prior to the date of his nomination; and
- 9.1.2 be at least the number of years short of the normal retirement age at his place of work or research as at the date of the Annual General meeting at which his election would take effect as set out below:

Candidates for election as	Number of years
Ordinary Member	3
President and Vice President	4
Secretary, Scientific Secretary and Treasurer (on first election to office)	4
Secretary, Scientific Secretary and Treasurer (on re-election)	3

- 9.2 Not less than twenty weeks before the date of the Annual General Meeting in each year the Secretary shall give to all Ordinary Members and Senior Members notice of the vacancies amongst the Officers and Ordinary Members of the Committee to be filled at the forthcoming election and inviting nominations for such vacancies.
- 9.3 The notice shall be accompanied by nomination papers for the vacancies to be filled and the latest day by which the nominations must be received by the Secretary, which shall be no later than 12 weeks before the date of the Annual General Meeting at which the election is to take place.
- 9.4 No nomination papers shall be valid unless signed by at least two Ordinary Members of the Society and by the Ordinary Member of the Society nominated in confirmation of his or her willingness to serve. The nomination paper must be accompanied by a brief curriculum vitae of no more than 200 words and details of any other company directorships held by the candidate.
- 9.5 A copy of Regulation 8.2 and the names of the existing Committee and of the retiring members of the Committee shall be circulated with the Notice of the Annual General Meeting. With that Notice the Secretary shall also send to each Ordinary Member and Senior Member of the Society a ballot paper containing the names of those nominated to fill the vacancies and copies of their curricula vitae.
- 9.6 The Ordinary and Senior Members of the Society shall, from the names submitted to them in the ballot papers, elect by secret ballot at the Annual General Meeting the new Officers and Ordinary Members of the Committee. Any Ordinary or Senior Members of the Society unable to attend the Annual General Meeting may vote by the procedure set out in Regulation 8.2.
- 9.7 In the event of there being more valid nominations than number of vacancies, the election to fill that vacancy shall be by ballot conducted in accordance with the following Regulations. However, where the number of candidates is the same or less than the number of vacancies or the candidate for an Office is unopposed, the candidate(s) shall be declared to be duly elected thereto.

- 9.8 In the case of the election of the Officers or Ordinary Members of the Committee, each Ordinary and Senior Member of the Society may cast a vote for one candidate for each of the vacancies for which an election is to be held (i.e. if there are two vacancies for Ordinary Members of the Committee he can cast votes for two candidates). An Officer standing for re-election shall not vote on the election for his Office. The vacancies shall be filled by the candidates with the greatest number of votes in their favour. In the event of an equality of votes, the election shall be decided by lot, the draw being made by the Secretary.
- 9.9 All votes shall be cast in accordance with any instructions accompanying the ballot paper as long as not inconsistent with the above.

10 SUB-COMMITTEES

- 10.1 Every Ordinary Member of the Society appointed by the Committee to a Sub-Committee under Article 36(a) shall hold office for a term of 3 years from the date of his/her appointment, at the end of which he/she shall retire and not be eligible for re-appointment unless the Committee gives its approval for that person to serve a term of one further year only on that Sub-Committee.
- 10.2 A decision of a Sub-Committee must be approved by the Committee before the Sub-Committee can take any action on it. In the case of an urgent matter, a Sub-Committee may seek approval, through the President, from the Officers of the Society. All such approvals shall be recorded in the next Minutes of the Committee.

11 TRANSITIONAL REGULATIONS FOR THE TREASURER

The Treasurer in office at the close of the Annual General Meeting of the Society on 9 April 2003 shall hold office until 1 November 2003. Such person shall be eligible for re-appointment under Articles 23(b) or 28.

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